

To whom this concerns,

I am looking to request the below documents from my credit history with your financial institution.

**MY DETAILS:**

Name:

Previous Name:

Address:

Previous Address:

Phone:

Email:

DOB:

Please see my valid ID attached.

**Active and Completed Accounts:**

(including Credit Card / Loan Contract / Mortgage contracts / Novated Lease)

- **The Credit Contract/s**
- **Application bundle/ application as it was submitted**
- **Add on Insurance Premiums paid plus Insurer Details**
- **Suppliers invoice (if asset purchase)**
- **Details of Debt Collector (of required)**
- **Payout letter/Finalisation letter**

NOTE: If you cannot supply any of the above please explain why, otherwise I will continue to request this.

**Please email a copy of the following** for each of the products above in reply to this email.

Australian Privacy Law gives me access to the personal information, that was not provided at inception.

Kind regards,

Your name